



*We are called to celebrate God's presence;  
Nurture the spiritual life of each individual;  
Carry the light of Jesus Christ to the world;  
and Serve God by serving others.*

**RIVERSIDE PRESBYTERIAN CHURCH  
RIVERSIDE, ILLINOIS  
2017 ANNUAL REPORT**

## TABLE OF CONTENTS

Pastor . . . . .	1
Clerk . . . . .	2
 <b>PROGRAMMATIC COMMITTEES</b>	
Christian Education . . . . .	3
Boy Scouts & Cub Scouts . . . . .	4
Preschool . . . . .	5
Fellowship Committee . . . . .	6
Mission Committee . . . . .	7
CARERS . . . . .	8
Outreach Committee . . . . .	9
Worship and Music . . . . .	10
Music Ministry . . . . .	11
Riverside Presbyterian Women . . . . .	12
 <b>ADMINISTRATIVE COMMITTEES</b>	
Nominating Committee . . . . .	13
Personnel Committee . . . . .	13
Board of Trustees . . . . .	14
Board of Deacons . . . . .	15
Session . . . . .	16
Congregational Meeting Minutes . . . . .	17
Finance Committee . . . . .	22
Stewardship Committee . . . . .	23
Support and Endowment Management Committee . . . . .	24
Memorial Committee . . . . .	25
Treasurers Report . . . . .	-
2018 Preschool Budget . . . . .	
2018 Operating Budget . . . . .	

## PASTOR'S REPORT

Dear Friends,

One of my favorite hymns from the new Presbyterian hymnal, "Glory To God" is *Come! Live in the Light!* The imagery in this hymn speaks to me of what it means to be a Christian and what it means for us to be a church. The second verse of that hymn says: "Come open your hearts. Show your mercy to all those in fear! We are called to be hope for the hopeless, so hatred and violence will be no more." While thinking about this past year, one thing that has become crystal clear to me is that we are a congregation that opens our hearts.

Our increased dedication to mission this past year is astounding, I encourage you to read the Mission Committee's report for a full recap, but I want to highlight a couple of items that have touched me. From my office window, I watch people visit our Little Food Pantry. I am not sure who I thought would visit but the majority of folks I see are the elderly. The ministry that we provide to those who are without enough food to live daily inspires me. I am also inspired by the members of our Youth Group. I had the pleasure of joining them on their annual mission trip. They welcomed me with open arms and hearts and included me as part of their group. Their commitment to each other and to serving the world around them gives me great hope for the future of our congregation and the world in general.

Verse three of the hymn says: "Sing! Sing a new song! Sing of that great day when all will be one! God will reign, and we'll walk with each other as sisters and brothers united in love." Music and Worship have been inspirational this year, from the trumpets and tympani on Easter - to Jazz Sunday - to the bagpipes on Reformation Sunday – to the Handel's Messiah concert I have repeatedly been moved.

Lastly, this year was significant for me because of your vote to move me from designated pastor to your called pastor. I look forward to many more years of ministry together. Let me end with the refrain of the hymn which serves as my charge to each of you individually and all of us collectively: "We are called to act with justice; we are called to love tenderly; we are called to serve one another, to walk humbly with God."

Dale

## CLERK'S MEMBERSHIP REPORT

Active members as of January 1, 2017 343

*Additions:* +8

New Members	3
Letter of Transfer	2
Confirmands	3

*Losses:* -63

Deaths	2
Letter of Transfer	8
Other losses	54

*(includes resignations, moved, and removal by session)*

Active members as of December 31, 2017 287

Infant/child baptisms	0
Adult baptisms	0
Weddings	1

In Memoriam:

Wayne Penn  
William Vogel

Mary Ann Sadilek  
Clerk of Session

## CHRISTIAN EDUCATION

The Christian Education Committee continued in its quest to serve the congregation and community in meaningful ways in 2017. It was a year of new twists on continuing programming.

Human Scene was once again gathered under the umbrella of Christian Education, and we are thankful for Rev. Doug Asbury's leadership with this adult Sunday School class exploring a wide range of topics that challenge us to think about our faith in the world. Doug taught the majority of classes this year and coordinated programming for when he was out of town.

With the decline in the number of families with children attending Wednesday Night Live, we decided to shift the focus to an adult learning experience and make the program more accessible to those outside of our own church family. We have now held two series of book studies we are calling "Theology on Tap." The first was held at Mollie's in Riverside, the second at The Grapevine in La Grange. Those in attendance enjoyed dinner and vibrant conversation about Bible history and what we believe as Christians moderated by Pastor Dale Jackson. The group is enthusiastically looking forward to more fellowship and exploration of books and ideas in 2018.

Susan Zander continued to lead children's programming as Director of Children's Education. A new, progressive curriculum was put in place for Sunday School, and a second year of science camp in the summer was a success because of Susan's work to reach out to the community. Susan has given notice that she will step away from this position in the coming year. We thank her for her dedication and contributions to the spiritual well being of our children, and her continued efforts to attract new families to the church. We also thank Tara Gregus for her work with the Girls' Group over the years. When Tara decided to retire from this program this past year, the committee, in coordination with the Session, decided to roll the resources that had been directed at this ministry into a larger youth outreach. We are currently seeking to hire a part time person to be responsible for all of our children and youth ministries and are excited by the possibilities that we hope will arise with this new approach.

Until a hire is made, we continue to run our Youth Group with volunteer leaders. Our teens enjoy multiple events together throughout the year, culminating in the annual summer mission trip. This year's trip was to the Heifer International Ranch in Perryville, Arkansas. Under the leadership of Pastor Dale Jackson, Lisa Aulerich-Marciniak, Matt Lisle, and Ellen Hamilton, a dozen high school students worked on the ranch and learned about Heifer International's efforts to alleviate hunger and poverty world-wide through a variety of activities including a night in the "Global Village." Upon their return, the youth shared their experience with the congregation while leading a meaningful and educational worship service.

In the spring of 2017, we confirmed three youth into full membership. In the fall, we decided that a larger class would be more beneficial to our confirmands, so we decided to hold off on offering another class until next fall when there would be more children of the appropriate ages. We look forward to Pastor Dale Jackson teaching this class beginning in September.

The committee is currently working on ideas we hope will further enhance the educational aspects of RPC in the coming year. 2018 holds much promise.

Respectfully submitted, Lisa Aulerich-Marciniak

## **BOY SCOUTS AND CUB SCOUTS**

RPC has sponsored Boy Scout Troop 24 since 1939, and Cub Scout Pack 24 for almost as long. At the end of 2017, the Troop had 53 scouts and 30 registered adults, including Scoutmaster John Flaherty and Troop Committee Chair Carrie Staubus. The Pack had 78 scouts and 19 registered leaders. The Pack was led by Cubmaster Hutt Rubio and Assistant Cubmaster Jerry Jones and Pack Committee Co-Chairs Kim Cimino and Joanne Gibson.

The Boy Scouts and Cub Scouts participated in a variety of local volunteer programs as well as many fun activities, including campouts, day outings and summer camp. Troop 24 scouts camped at Warren Dunes in Michigan, Illini State Park, and Blackwell Forest Preserve (this trip included a Revolutionary War reenactment at nearby Cantigny Park). We also camped at Kankakee State Park, Bullfrog Lake and Ingersoll Scout Reservation. Winter adventures included camping in Eagle Cave, skiing at Granite Peak, attending winter camp at Camp Tesomas, and the Klondike Derby. Day outings included a bowling tournament, hiking and orienteering at Waterfall Glen and a trampoline pizza party.

Service projects included planting trees at the local 1,000 Trees project and riverbank clean up with the Hofmann Dam River Rats. Fundraisers included our annual popcorn sale and pancake breakfast held at RPC. In 2017, Troop 24 celebrated our 100<sup>th</sup> Anniversary with a dinner and program for scouts, leaders, alumni and their families.

During the summer, we enjoyed going to a week-long camp at Camp Tesomas in Rhineland, Wisconsin, and sailing in the Florida Keys for older scouts. Pack 24 Cub Scouts camped at YMCA's Camp Tecumseh, Riverside's Scout Cabin, and Warren Dunes. Scouts enjoyed events including the Blue and Gold Banquet, a submarine overnight, and an overnight at the Adler Planetarium. Cub Scouts also participated in a summer picnic, bike ride, snow tubing at Wilmot Mountain, and the Pinewood Derby. The Scouts want to thank Riverside Presbyterian Church for its support, and we are happy to call RPC our home.

Respectfully Submitted,  
Carrie Staubus

## PRESCHOOL

The Riverside Presbyterian Church Preschool serves 25 children, one child from the congregation as well as children from Berwyn, Chicago, Lyons, Riverside, and Summit. Students attend on Tuesday, Wednesday, and Thursday from 8:30 am to 10:55 am and follow the District 96 calendar.

The staff, consisting of Julie Wert, Michelle Cronin, Joan Kanatas and Susan Lisle remained the same from the prior school year. They are top quality, creative, and hardworking educators who are dedicated to the children and to making learning fun. The teachers earn continuing education hours by attending Early Childhood Conferences, taking online classes, and are certified in CPR/First Aid Training. The staff meets Mondays from 8 a.m. until 11:30 a.m. to plan and prepare for the week. Additionally, we have Jeanine Buttimer who does a wonderful job as the Preschool Bursar.

Our Tuition Assistance Program (TAP), administered by Jeanine Buttimer and supported by the Preschool Advisory Committee, has supported three families in the past year. TAP is funded by parents contributing extra money when paying tuition but also through large one-time donations. Riverside Foods generously contributes money through a two-day shop and share.

Parents give of their time and talent through various fundraisers that help to keep tuition and field trip expenses down. Our fundraisers include geranium sales, sale of gift cards where a portion is returned to the preschool (Scripp) and a book fair and raffle. Along with parent volunteerism, we keep in contact with our parents with our weekly emailed newsletter. A preschool Facebook page is also maintained by Susan Lisle and Lisa Aulerich-Marciniak that highlights things we are learning. This year a new preschool website was set up.

In November, the “Good News Gazette” is sent home and in January Parent/Teacher conferences are held. Each year we visit the Riverside Police and Fire Departments, the Public Library, the Riverside Arts Center and the Brookfield Zoo to see our adopted animal Magic the dolphin. We celebrated 50 days of preschool and Wicky Wacky Wednesday, had a special Mother’s Day celebration with our moms and another special event just for dads. The school year ended with our end of year sing and graduation (for some) to kindergarten. Our Christmas Show at the end of the year culminated with a visit from Santa (Jeff Tomkin).

Our community outreaches include recycling aluminum cans for BEDS Plus, as well as, visiting Cantata at Halloween time to perform seasonal songs and deliver a handmade gift to each resident.

There are so many people who help to make the preschool the wonderfully fun and educational place that it is! Trustee Jon Jansky has been so steadfast in his responsiveness to the preschool! I appreciate all the assistance and patience that Treasurer Ellen Hamilton and secretary Linda Hutcheson have afforded me, too! Pastor Dale has been a wonderfully supportive, too! The preschool is such a special place because of so many people’s hard work, wonderful creative ideas, and love of children and God.

Respectfully Submitted,  
Susan Lisle, Director

## **FELLOWSHIP COMMITTEE**

In 2017, the Fellowship Committee organized and successfully hosted three annual events.

In the summer, the Strawberry Social was a wonderful success. There was an abundance of cakes, ice cream and strawberries. The committee thanks everyone for their generosity and support of the social.

The Sunday School Picnic kicked off our Sunday School year; the root beer floats were a great success.

The Wassail Bowl reception is given after the production of the Handel's Messiah. This year the reception drew a large number of singers as well as attendees. The Social Hall was packed after the performance.

A continuing concern remains finding people to host Sunday coffee fellowship. To make hosting easier, we have provided disposable/recyclable plates and cups to make clean-up easier. A new, easier coffee machine was donated to simplify making coffee. We encourage you to consider hosting this year.

## MISSION COMMITTEE

“For where two or three are gathered in my name, I am there among them.” Matthew 18:20

RPC mission-related work is as old as the church itself. In recent times, mission fundraising, giving and activities have been driven primarily by the Deacons. In 2017, the Session elected to designate a Mission Committee which would be responsible for the overall vision and direction of RPC mission activities. This would also include oversight of any general funds designated for mission giving by Session.

During the past year, the Mission Committee worked on developing a foundation for a robust mission-driven congregation. This included assessing the assortment of RPC missions, divining the themes underlying those activities, and devising a vision for future mission work. After much discussion and review, it was plainly evident to the committee that RPC has mainly devoted itself to local, national and global missions that address hunger and homelessness. These twin objectives, fighting hunger and helping the homeless, will serve as the foundation of RPC mission activities and, going forward, this vision will start to crystallize.

In addition to laying the groundwork for the future, the Committee organized the installation of the RPC Little Food Pantry. The LFP offers food, toiletries and other necessary sundries, which are free to anyone in need and is open all the time. Promotion has been mostly word of mouth although the Landmark featured the LFP in an article this fall. Since its inception, traffic has increased indicating a strong local need for a pantry that is open at all times.

In 2018, the Mission Committee will be working towards further development of RPC’s missional foundation. Central to this effort will be the refinement of RPC’s mission vision. Hunger and homelessness are rampant issues and the optimum way for one church to address those issues is to focus on developing more substantive relationships with local organizations dedicated to such causes. Thus, look for RPC to reach out more to organizations like The Boulevard and BEDS+. The Committee will also work on ways to increase fundraising for mission causes. Finally, we also plan to help organize RPC’s Fifth Sunday all-church mission program.

In addition to its organizational activities, RPC remained busy at its core missional work, which included:

- Oversight of RPC’s annual budget for mission giving, which amounted to \$5,000 from the General Fund plus additional donations received during the year. Supplemental donations and mission-related expenses raised the total amount of giving to over \$14,000. Giving was highlighted by donations to the following worthy causes:
  - RPC donated \$2,830 to Presbyterian Disaster Assistance (PDA) in light of the natural disasters that struck Texas, Florida and Puerto Rico. Funds came not only from the annual budget but several additional donations provided by generous RPC members. RPC also sent 155 hygiene kits to PDA.
  - PCUSA Special Offerings, which include One Great Hour of Sharing, Pentecost, Peace and Global Witness, and the Christmas Joy offerings.
  - Financial support was provided to the Rev. Christine Goodman Callison and Rev. Gregory Callison. Part of the money was to help their work with the Kurds in northern

Iraq, and part of the money was to help them with their medical expenses. Their service to the Kurds in northern Iraq is in a "sensitive" security area.

- The Boulevard for their general funds, monthly meals, as well as a donation to help towards the purchase of a new truck.
- Funds were also donated to BEDS+, Erie House, Refugee One, and the Tools of Hope & Blanket Fund.

RPC also gave its time and talents and resources to the following good causes:

**Share the Harvest.** Year three is done, and RPC did its share to help bring organically raised food to hungry people in the western suburbs. This of course could not be accomplished without your help, and that of Rev. Linda Wygant of Grace Seed Ministries. What is so great about Share the Harvest is the number of people from our church who contribute, some by growing, and some by delivering the food directly to the food pantry. Expect seedlings by the first week of May!

**Refugee One.** In 2017 RPC learned a lot about the plight of refugees around the world, and how dire the situation is. In conjunction with RefugeeOne, our church worked with Ascension Lutheran Church in sponsoring a family from Eritrea. There were seven people from RPC, and in total there were over 31 people on the committee. It was wonderful to see the outpouring of support from both churches, as we raised money, collected furniture, clothing, food, and appliances. Dawit, Mulu, Razi and Azaiel are now living on the north side of Chicago, and adjusting to life in the Windy City.

**The Boulevard.** In 2017, we served dinner on the last Sunday of each month for the approximately 85 residents of The Boulevard. They LOVE White Fence Farm chicken, which is a wonderful change for them from institutional food. There is excellent support for food donations and cash donations (for chicken) from the congregation. For 2018, our goal is to involve more members in the actual dinner service at The Boulevard, especially families. The residents love our visits as much as they love the food. This is a heartwarming mission for all involved.

## CARERS

The CARERS Committee is a mission outreach of RPC. It functions in tandem with the newly formed Mission Committee. It continues to solicit and deliver monthly donations to various local organizations. "CARERS" stands for "Chicago Area Religious Emergency Relief Services".

Shelters:

BEDS Plus – We provide beverages and paper goods for their facility.

The Boulevard – We collect household goods for their departing residents.

Constance Morris House – We purchase Christmas gifts for mothers and their children.

Food Pantries:

First Presbyterian Church of Chicago & Riverside Township

U.S. Military:

American Legion's Packages Abroad – We give items for service men and women.

Prison Ministry:

Companions Journeying Together – We provide greeting cards and stamps twice a year.

Joyce Dobrzanski, Recording Secretary

## OUTREACH COMMITTEE

### **2017 Committee Activities and Priorities:**

*“The research about what keeps people coming has been clear for years. An atmosphere of respectful, genuine welcome. Good preaching. That’s it.”\**

Make RPC a welcoming and inviting place for worship and fellowship:

- Andrew ministers and encouragement/use of welcome pads. Regular follow up contact with guests and visitors.
- Order and install new wayfinding signage for outside of church and inside to create a welcoming space with “visual clarity”!

*“We could do much, much more to reach out to and reinvite those who have left. It’s worth experimenting with liturgies in unusual locations, and at unusual times, to reach the underserved and the parish-allergic.”*

- Planning alternative worship services on the 5<sup>th</sup> Sunday of the month (April 29<sup>th</sup> July 29<sup>th</sup> September 30<sup>th</sup> December 30<sup>th</sup>) with Worship and Mission committees.
- Hosted 3 documentary viewing and discussion sessions.
- RPC was represented in the 4<sup>th</sup> of July parade (led by Steve Marcus)
- Publicity of RPC mission efforts and outreach activities via RB Landmark, RPC website and RPC FB page.
- Ordered RPC cloth grocery bags to give visitors and for members or others to purchase and to include in local realtor bags for those purchasing homes in the area. Discussed RPC “church wear” (for lack of a better term, comparable to school “spirit wear”) shirts, hats, etc. Will investigate vendor and products, work with youth group as possible mission trip fundraiser.
- Discussed possibility of doing a new church directory with individual/family photos.

### **Hopes and dreams for 2018**

Increase visibility of RPC to larger community; reach out to visitors looking for a church home; and spread the good news of all that RPC has to offer!

Install wayfinding signage for outside of church and improvements to inside of church so that visual clarity of space is improved with greater directional signage (i.e. location of places for visitors).

In conjunction with Worship/Music and Mission committees, plan and execute alternative worship services.

In addition to the RPC bags, order and sell RPC “church wear” (for lack of a better term, comparable to school “spirit wear”) shirts, hats, etc. This would be a fundraising and outreach/publicity effort.

Recruit additional church members to serve on the committee!

Respectfully submitted,  
Patti Friend, Outreach Committee chair

\* From: <https://www.commonwealmagazine.org/ordinary-sunday> By *Thomas Baker*

## WORSHIP & MUSIC COMMITTEE

In the Presbyterian Church (USA) *Book of Order 2015-2017* the Directory for Worship begins: “Christian Worship joyfully ascribes all praise and honor, glory and power to the triune God. In worship the people of God acknowledge God present in the world and in their lives. As they respond to God’s claim and redemptive action in Jesus Christ, believers are transformed and renewed.”

In 2017, the Worship and Music Committee in consultation with Pastor Dale and Sally our Minister of Music continued to transform and renew our church family in the use of the worship series construct. Our Lenten series *Bread for the Journey*, engaged our olfactory and gustation senses as we explored Biblical stories of bread and the smell and taste of fresh baked Communion bread each Sunday. The series ended with the heralding of trumpets and bells as we celebrated the Risen Lord. During the summer we took a break from the worry, anxiety and distress that life can bring and let Holy Assurance hold us fast by reading and singing the selected Psalms in the series *God is Holding Your Life*. In late summer *The Tie That Binds* invited us to consider how our relationships with the Holy One and with each other form and transform us. And in the Fall the *Come to the Table* series called us to dine each week with Jesus, celebrate communion and accept a way of life that embraces God’s definition of love, peace, grace, and joy. The series culminated in World Communion Sunday. Finally, in the Advent worship series *God Bless Us Every One* we contemplated Hope, Joy, Love, and Peace as we considered the redemption of Scrooge in the classic Charles Dickens story “A Christmas Carol” and culminating in a candlelit Christmas Eve service celebrating Amazing Peace through poems, scripture and music.

The Worship and Music Committee would like to acknowledge and thank all those that enhance and contribute to our worship: Our Chancel Choir, acaBELLa Ringers, the children of Ringers & Singers Choirs, and many talented musicians; our volunteers who serve as liturgists, ushers, communion servers, acolytes and those who generously provide beautiful floral arrangement for the chancel and spectacular decoration for our Worship Series and the liturgical holidays. We would also like to acknowledge the much-appreciated help from Trustees, Deacons and Session that has supported our committee this year.

Our attention turns now to 2018 and while many of our plans are in their infancy, we know that we will continue the worship series construct, draw on the extensive musical talents of our members and enhance how we experience worship through our senses. A couple of themes we are considering are: exploring the lesser known stories of the Bible and taking a new look at several of the women in the Bible, stripping out the patriarchal filter through which they have been viewed in the past, and revealing a new point of view to their stories. The committee looks forward to the challenge of enhancing our worship experience.

Finally, now that our organ has been refurbished, we are attracting the attention of area choral groups. The Oak Park Concert Chorale will be performing at RPC in April 2018 as part of their western suburban concert series. We look forward to hosting more groups in the future.

Respectfully submitted;  
Susan Lynch, Chair

## MUSIC MINISTRY

2017 has been a blessed year at RPC. The worship experience has reached new levels of spirituality thanks to the intense planning by the Worship & Music Committee with Pastor Dale. Music has been a big part of this as we seek anthems, preludes and postludes to corroborate with the themes of our worship series. The Music Ministry has been blessed to work with wonderful staff, loyal members of the choirs, supportive parents of the children in the choirs and a faithful congregation.

2017 was the first full year that we have been able to enjoy RPC's newly refurbished organ. What a difference that instrument has made to our worship experience! So many members of the congregation and visitors have mentioned how much they love the sound of our organ. It has truly been a joyous experience for me to plan music for worship each week with an instrument of this caliber.

We have another new instrument in the narthex thanks to the contributions of Jim Sit and Jon Jansky. Jon painstakingly rebuilt a harpsichord kit that was originally built by Jim in the 1970s. The instrument is beautiful and we are working to restore it to pitch to use with the children and possibly in worship. Thank you Jim and Jon!

2017 was the 500<sup>th</sup> anniversary of the Reformation. RPC had a special service with children's choirs, Chancel Choir and a bagpiper on Reformation Sunday to celebrate this event. Other special services of the past year include: Jazz Sunday, Youth Sunday, Palm Sunday with children's choirs, Easter with trumpet and timpani, Blessing of the Animals service, the Christmas Children's Pageant with children's choirs, and a fantastic pew-filled Christmas Eve service.

RPC is blessed with a very musical congregation. So many contributed their musical talents to services throughout the year, especially over the summer. Thank you all for playing flute, banjo, percussion, vocal solos, duets, ensembles etc.

The children's choirs – Riverside Ringers & Singers are now up to 20 members and are reaching new heights musically and spiritually. These groups have been a great blessing to the future of our Music Ministry as we witness older children from the groups joining our adult handbell choir, the acaBELLa Ringers.

Messiah 2017 was an outstanding event, but not without the usual drama. Our oboist canceled at midnight on the eve of the performance. By noon on the day of the event, we could have had 15 substitute oboists as the word got out that we were looking for one. Our new young oboist was fantastic as was our new young tenor.

Heartfelt thanks are due to MaryAnn Sadilek who subbed for me during the illness and death of my dad, to Frank Gangware who stepped in to lead the acaBELLa Ringers at the Holiday Stroll while I had the flu, and to Doug Asbury who led the first choral rehearsal of the Messiah choristers while I still had the flu. Thanks also to my protégé, the 13-year-old Gwendolyn Wolski who did her first sub gig here at RPC with grace and aplomb. The pipe organ is alive and well in the hands of this next generation.

Soli Deo Gloria

Sally Sloane BM, MM, DM



## NOMINATING COMMITTEE

The Nominating Committee began its work in September by ascertaining which church officers were eligible and willing to serve for another term. The committee then met to consider nominees for the vacancies, and the following slate was presented to the congregation and duly elected on November 19<sup>th</sup>, 2017.

**Elders:** Class of 2020-Frank Gangware, Martha Heine, Lynda Nadkarni, Dennis Zander: Class of 2018-John Haugland. **Deacons:** Class of 2020-Lloyd Bradbury, Charlie Juister, Sally Slone, Jeanne Smith. **Trustees:** Class of 2020-Patti Halline, Doug Harvin, Hank Vogel. Class of 2018-Connie Nestor.

**Endowment & Support:** Class of 2021- Caroline Tecson.

**2018 Nominating Committee Members-At-Large:** Marge Abbott, Nancy Dvorak, Tara Gregus, Mary Ann Sadilek, Carrie Staubus.

Respectfully submitted,

Co-Chairmen: Lynda Nadkarni & Martha Heine

Deacon representative: Serina Ranft; Trustee representative: Cyril Friend

Members-At-Large: Marge Abbott, Nancy Dvorak, Tara Gregus, Mary Ann Sadilek, Carrie Staubus

## PERSONNEL COMMITTEE

The members from Session are Gwen Heine, Chair, Diane Chaney, and Deb Jansky. Members at large are Thom DeVries and Frank Gangware.

The Personnel Committee met on an as needed basis throughout 2017. After orientation to the scope of the Committee, job descriptions and the performance review process, the Committee made several Personnel-related decisions and recommendations to the Session, including:

- To call Dale Jackson as full-time Pastor of RPC, including the financial terms of call;
- Accept the resignations of Tara Gregus (Girls' Group) and Donna Jones (Office Manager);
- Approve Linda Hutcheson, Office Manager, to work four days per week, Monday through Thursday, on a regular basis;
- To recruit a part-time Christian Educator, funded in part by John Sikich, member of RPC.

The Committee oversaw the completion of staff performance reviews, discussed any personnel issues that were brought to the Committee's attention, and made budget recommendations for 2018 staff salaries. We also hosted two coffee fellowships, in order to become more visible and accessible to the congregation.

The Personnel Committee looks forward to filling the Christian Educator position in 2018, as well as serving as a resource, advisor and partner to RPC's Head of Staff, Pastor Dale Jackson.

Respectfully submitted,

Gwen Heine

## **BOARD OF TRUSTEES**

### **2017**

Jon Jansky  
Nancy Jensen  
Jim Sit  
Henry Vogel

### **2018**

Thom DeVries  
Joel Hastings  
George Meyer  
Mike Heine (resigned)

### **2019**

Susan Deems-Dluhy  
Cyril Friend  
Fred Kitch  
Brad Staubus

The Board of Trustees is responsible for all aspects of maintenance, repair and improvements to our historic church building and grounds. Trustees operate within a budget, and for larger projects, under the approval of the Session. Our goal is to maintain a pleasant, safe and functional facility that serves our church ministries and is also a welcoming resource for the community.

It has been an honor to serve with a dedicated and hard-working board. We are fortunate to employ a part-time custodian, Krzysztof Gieron. We appreciate his contribution to maintaining our building.

The Board of Trustees distribute the responsibilities of maintaining our Church among themselves. With this reorganization of the board, each member has a new-found realization of their importance to the church.

We appreciate the many church members who have joined us during our monthly All Church Family Work Days to complete small projects around the church and grounds. These have been painting, repair of preschool playground apparatus, replacement of many light bulbs on a monthly basis and all the weeding and raking needed to keep the church looking good. **THANK YOU!!** We also appreciate the office staff for helping to organize our programs and services.

The Board of Trustees continues to strive to make Riverside Presbyterian Church a welcoming place to worship.

Respectfully,  
Jonathan Jansky

## DEACONS ANNUAL REPORT

### **2017**

Lloyd Bradbury  
Allan Chard  
Kate Chard  
Sally Sloane

### **2018**

David Harper  
Paula McCracken  
Steve Marcus  
Serina Ranft

### **2019**

Ellen Hamilton  
Sandra Kappmeyer  
Lorraine Meyer  
Steven Teune

### Treasury Results

	<i>1-Jan-17</i>	<i>31-Dec-17</i>
Deacon Main Fund – 101	502.06	134.89
Deacon Fundraiser - 105	1,077.44	1,647.43
	1,579.50	1,782.32

The Christkindlmarkt Café and Craft Fair (Deacon Fundraiser) was held on November 10<sup>th</sup>, and generated approximately \$1,300 in revenues. The Deacons provided \$550 of this amount to the Senior High Youth Group in thanks for their operation of Mrs. Claus' kitchen.

Expenditures this year included:

- Purchase of a memorial paver for Iruka Ajemba
- Donation to PeopleCare in honor of Lloyd Bradbury
- Scholarship for Sara Vacek (Czech Republic)
- Table Flowers for Carol Sprunger's 90<sup>th</sup> Birthday
- Supplies for Christkindlmarkt and Caring Christmas

### Member Care

During 2017, the Deacons refocused its purpose on "Member Care". Mission activities formerly overseen by the Deacons (The Boulevard, Feed Our Community, Callison Missionaries, Hunger Fund, CARERS) were transferred to the newly formed Mission Committee.

Member Care includes 1) keeping in touch with members in assigned Deacon Districts; 2) visits to the homebound, including arranging for communion when requested; 3) providing rides, meals, etc. to those ill or requiring extra care due to special circumstances; and 4) assisting with member memorial services. This year we began a new member care activity in October – arrangement of a monthly potluck in lieu of coffee fellowship. The December potluck was coupled with the annual Caring Christmas event, during which we created ornaments and prepared plates of cookies for 18 of our homebound members.

In 2018, the Deacons will be looking for other opportunities to assist members and provide fellowship. Look for us on Sundays – we wear blue badges stating "How Can I Help?"

*Ellen M. Hamilton*

## SESSION

### **2017**

Doug Harvin  
Martha Heine  
Deb Jansky  
Matt Lisle  
Lynda Nadkarni  
Dennis Zander

### **2018**

Diane Chaney  
Gwen Heine  
Karl-Heinz Meyer  
Kaki Lynch (Youth)

### **2019**

Jeanine Buttimer  
Patti Friend  
Susan Lynch  
Lisa Aulerich-Marciniak

The Session, as the governing body of the congregation, is charged with establishing policies and overseeing the activities of the deacons, trustees, and all organizations at RPC so that the congregation becomes a community of faith, hope, love, and witness.

Elders head the major church committees, whose work is described elsewhere in this report.

Goals for the year included an emphasis on mission outreach, faith formation, attracting new members, and a focus on our church family.

As part of its mission outreach, elders voted to establish a “Little Food Pantry”, which has been very well received and utilized.

Session’s recommendation to the congregation to change Rev. Jackson’s status from Designated Pastor to Called Pastor was approved by both the congregation and Presbytery, and RPC looks forward to his leadership for many years.

It was decided to end the Girls’ Group and to instead develop another youth program, with a religious component, which will be funded by the Sikich Foundation and administered by RPC. Applicants are sought for a new position, Christian Educator, who will coordinate all the Sunday School and Youth activities.

Session approved using income from the RPC Support Fund to offset any year-end deficit in the 2017 budget and to repay an outstanding 2015 loan from the Endowment Fund.

Session voted to allow same-sex marriages to be conducted at RPC, contingent upon the Pastor’s approval, in accordance with the policy established by PC(USA).

A thorough review of the active membership roll was conducted, and those members who were not participating in the work and worship of the congregation were notified by letter and asked to contact the church if they wished to re-connect with RPC. Those who did not respond were removed from the roll.

Mary Ann Sadilek, Clerk of Session

Annual Congregational Meeting  
Riverside Presbyterian Church  
Riverside, IL 60546  
February 5, 2017  
Church Sanctuary

*Moderator:* Rev. C. Dale Jackson  
*Clerk:* Mary Ann Sadilek

The meeting was called to order at 11:00 am by the Moderator, a quorum was declared present, and an opening prayer offered.

Consideration of a change in the terms of call for Rev. Jackson was postponed until a later congregational meeting, which will be called by Session and held prior to his April 1 anniversary date.

Copies of the 2016 Annual Report were distributed for review. Various questions concerning budget items and salaries were answered and Rev. Jackson shared what the year's highlights had been for him.

It was moved and approved by a majority vote to receive the Annual Report.

The names of those who died during 2016 were read:

Olga Cykner, Schofield B. Gross, Betty Jane Jirsa, Gayle Prendki, Dennis Sadilek and Audrey Withers.

There being no further business, the meeting was adjourned at 11:25 am and closed by all present singing "Blest Be the Tie That Binds" as a closing prayer.

Mary Ann Sadilek  
Clerk

Rev. C. Dale Jackson  
Moderator

Called Congregational Meeting  
Riverside Presbyterian Church  
Riverside, IL 60546  
March 5, 2017  
Church Sanctuary

Moderator: Rev. Dr. Deborah Kapp  
Clerk: Mary Ann Sadilek

The meeting was called to order at 11:15 am and opened with prayer by Rev. Kapp. The clerk affirmed that a quorum was present. The purpose of the meeting was to consider a change in the Terms of Call for Rev. C. Dale Jackson.

Doug Harvin, Chairman of the Finance Committee distributed copies of the Terms of Call, which showed an increase of 1.5% for the contract year, which begins in April. He explained that some prior confusion regarding the percentage of increase was due to comparing figures for the contract year with the calendar year figures.

At this point, a non-member requested the privilege of the floor to discuss the direction of RPC, but was declared out of order.

A motion to vote on the Terms of Call by written ballot was defeated by a 29 to 24 vote.

The following terms of call were then approved by voice vote:

Effective salary		
Salary	35,525	
Housing	30,450	
SECA (1/2)	5,048	
		71,023
Presbytery mandated benefits		
Pension	8,523	
Major Medical	17,401	
		25,923
Customary benefits		
Professional expense	2,000	
Continuing education	1,000	
		<u>3,000</u>
TOTAL		\$99,946

A motion to adjourn was approved and the meeting was closed with prayer by Rev. Kapp at 11:24am.

Mary Ann Sadilek  
Clerk

Rev. Dr. Deborah Kapp  
Moderator

Called Congregational Meeting  
Riverside Presbyterian Church  
Riverside, IL 60546  
June 11, 2017  
Church Sanctuary

*Moderator:* Rev. C. Dale Jackson  
*Clerk:* Mary Ann Sadilek

The meeting was called to order at 11:27 am and opened with prayer by Rev. Jackson. The clerk affirmed that a quorum was present.

The purpose of the meeting was the election of a Trustee to fill the unexpired term of Wayne Penn, recently deceased, in the Class of 2018.

The Nominating Committee presented the name of Mike Heine. There were no nominations from the floor and Mike was unanimously elected by voice vote

There being no further business, the meeting was adjourned at 11:30 am and closed in prayer by Rev. Jackson.

Mary Ann Sadilek  
Clerk of Session

Rev. C. Dale Jackson  
Moderator

Called Congregational Meeting  
Riverside Presbyterian Church  
Riverside, IL 60546  
September 17, 2017

*Moderators:* Rev. C. Dale Jackson, Elder Barbara Coop (Presbytery COM liaison)  
*Clerk:* Mary Ann Sadilek

The meeting was called to order at 11:13 am and opened with prayer by Rev. Jackson.  
The Clerk affirmed that a quorum was present.

The purpose of the meeting was to consider a recommendation from the Session to change Rev. Jackson's call from Designated Pastor to Called Pastor and to approve terms of call, both effective January 1, 2018.

At this point, Rev. Jackson was excused from the meeting and Elder Coop moderated the rest of the meeting.

Gwen Heine, Chairman of the Personnel Committee, reviewed the terms of call and explained the performance review of Rev. Jackson which the committee held with input from five RPC members who represented a cross-section of the church demographics.  
Questions from the congregation concerning the call were answered by Gwen and the Elder Coop.

Paper ballots were then distributed and the following motion was approved by a majority vote:

*"To change Rev. Jackson's call from Designated Pastor to Called Pastor and to approve the following new terms of call, effective January 1, 2018."*

Cash(salary) and Housing	\$67,067
SECA	5,131
Professional Expenses	2,000
Continuing Education	1,000
(unused carries over for up to 3 years; two weeks accumulated for up to 3 years)	
Vacation 4 weeks	
Board of Pensions and Major Medical	26,353
Total	\$101,551

Since there was no further business, the meeting was adjourned at 11:41 am and closed in prayer by Elder Coop.

Mary Ann Sadilek  
Clerk

Rev. C. Dale Jackson  
Moderator

Elder Barbara Coop  
Moderator

Called Congregational Meeting  
Riverside Presbyterian Church  
Riverside, IL 60546  
November 12, 2017  
Church Sanctuary

Moderator: Rev. C. Dale Jackson  
Clerk: Mary Ann Sadilek

The meeting was called to order at 11:03 am and opened with prayer by Rev. Jackson.  
A quorum was declared present.  
The purpose of the meeting was the election of church officers for 2018.

The nominating committee presented the following slate:

**Session**

Class of 2018                      John Haugland

Class of 2020                      Frank Gangware, Martha Heine, Lynda Nadkarni, Dennis Zander

There were no nominations from the floor, and it was moved to close nominations and elect the slate as presented. *Motion approved*

**Deacons**

Class of 2020                      Lloyd Bradbury, Charlie Juister, Sally Sloane, Jeanne Smith

There were no nominations from the floor, and it was moved to close nominations and elect the slate as presented. *Motion approved.*

**Trustees**

Class of 2018                      Connie Nestor

Class of 2020                      Doug Harvin, Patti Perry-Halline, Hank Vogel

There were no nominations from the floor, and it was moved to close nominations and elect the slate as presented. *Motion approved.*

**Support and Endowment Management Committee**

Class of 2021                      Caroline Tecson

There were no nominations from the floor, and it was moved to close nominations and elect the slate as presented. *Motion approved*

**Members-at-Large, 2018 Nominating Committee**

Marge Abbott, Nancy Dvorak, Tara Gregus, Mary Ann Sadilek, Carrie Staubus

There were no nominations from the floor, and it was moved to close nominations and elect the slate as presented. *Motion approved*

Since there was no further business, the meeting was adjourned at 11:10 am and closed with prayer by Rev. Jackson.

Mary Ann Sadilek  
Clerk

Rev. C. Dale Jackson  
Moderator

## FINANCE COMMITTEE

### Committee Members:

Doug Harvin, Chairperson (Session)  
Lynda Nadkarni (Session)  
Dennis Zander (Session, and Stewardship)  
Jon Jansky (Trustee)  
Brad Staubus (Trustee)  
Mike Heine (member at large, and Endowment & Support)  
Stanley Schade (member at large)  
Ellen Hamilton (Treasurer)  
Dale Jackson (Pastor)

\* RPC bylaws require the Committee to consist of 3 members from Session, 2 appointed by Trustees, 2 members at large. The Treasurer and Financial Secretary shall be ex officio members.

### Duties and Responsibilities:

The role of the Finance Committee is to act as an advisor to the Session on matters related to the Church's finances. The Finance Committee is specifically tasked with preparing an annual budget for Session's approval. As a matter of practice, the Finance Committee also monitors monthly spending and provides guidance when requested by Session.

### 2017 Highlights

The Session approved a budget for 2017 that included a \$18,470 deficit to the General Fund. Prior loans from Endowment/Support remained outstanding for (a) \$5,000 to the General Fund for the 2015 deficit and (b) \$4,000 to the organ fund. By year end, pledges and other income to the General Fund were \$257,161 while operating expenses were \$273,932 leading to a deficit of (\$16,771). At the recommendation of the Finance Committee and the Endowment & Support Committee, in December the Session forgave the two loans and transferred funds from the Support Fund to the General Fund to offset the 2017 deficit.

The Finance Committee worked with the chairpersons of Session Committees, Trustees, and Deacons

to produce a budget reflecting the recommendations of the committees. A preliminary budget was presented to Session in November, and a final draft budget presented in December. After careful deliberation, the Session modified and approved a budget that results in a (\$13,852) deficit to the General Fund.

Completing an effort that began in 2016, we reviewed the financial business practices to assure (a) proper monetary control, (b) signatory authority on bank and securities accounts, and (c) independent review of the Treasurer's books and records. Each week a committee (that excludes the Treasurer) counts, records and deposits the Sunday offering. Each month, Fred Kitch reviews the Treasurer's books and records, sending a letter to the Clerk of Session to certify his review. To assure Fred's independence, he is no longer a member of the Finance Committee nor does he have signature authority on any bank or security accounts.

## **STEWARDSHIP COMMITTEE**

**Stewardship** - Our Stewardship Campaign this year encouraged us to focus on the many ways God blesses us and recognize the abundant grace we have received.

According to the Treasurer, Ellen Hamilton, as of January 15, 2018 we have received 73 pledges totaling \$214,096. For 2017 we received 79 pledges totaling \$213,013; the total collected on those 79 pledges was \$204,959.

**Per Capita** - This year the per capita donations were the best ever. This very likely was due to the inclusion of the need to cover the per capita cost as one of the video images each Sunday. We typically receive about 30% of the cost of per capita by donations from members to this fund. This year per capita donations are 20% more than was budgeted which is an exciting number.

**Special Fund Raiser** - Once again, we hosted our Annual Oktoberfest Dinner and Auction led by Kemp Clarke and Ellen Hamilton. With the help of the Youth Group, bratwurst, hot dogs and sauerkraut was enjoyed by all. Jon Jansky and Dennis Zander served as our auctioneers. We had budgeted receiving \$11,000 from the Auction; in total we received \$14,892 for the 2017 general budget.

**Special Offerings** -The Presbyterian Church USA has several special offerings throughout the year. These include:

The Christmas Joy Offering provides assistance to current and retired church workers in their time of need and developing our future leaders at Presbyterian-related racial ethnic schools and colleges.

The One Great Hour of Sharing offering enables the church to share God's love with our neighbors-in-need around the world by providing relief to those affected by natural disasters, providing food to the hungry, and helping to empower the poor and oppressed.

The Pentecost Offering helps the church encourage, develop, and support its young people, and also address the needs of at-risk children. 40% of the Pentecost offering is retained by our congregation and administered by the Mission Committee. The remaining 60% is used to support ministries of the Presbyterian Mission Agency.

The Peace and Global Witness Offering enables the church to promote the Peace of Christ by addressing systems of injustice across the world. Our congregation retains 25% of this Offering, which is administered by the Mission Committee. Mid councils retain an additional 25% for ministries of peace and reconciliation. The remaining 50% is used by the Presbyterian Mission Agency to advocate for peace and justice in cultures of violence, including our own, through collaborative projects of education and Christian witness. Our Special thanks to Paula McCracken who assured that envelopes for general offerings and special offerings were always in the pew racks.

The committee appreciates the many ways the congregation supports the ministry and mission of RPC.

Respectfully submitted,  
Gwen Heine and Dennis Zander  
Co-Chairpersons

## SUPPORT and ENDOWMENT MANAGEMENT COMMITTEE

The members of the Committee were:

Representing the Session: Doug Harvin and Martha Heine  
Representing the Trustees: Susan Deems-Dluhy and Cyril Friend  
Serving at-large: Ellen Hamilton, Mike Heine, Kathi Rocanova,  
Caroline Tecson, and Will Vogel

Gifts made to the endowment fund:

	<u>Opening Balance</u>	<u>2017 Additions</u>	<u>Closing Balance</u>
Unrestricted	\$363,147.74	\$ 240.00	\$363,387.74
Property Maintenance	78,500.00	952.94	79,452.94
Church Budget	5,070.62		5,070.62
Mission Outreach	15,250.00		15,250.00
Education	3,100.00		3,100.00
Music	3,225.00		3,225.00
<u>Youth Activities</u>	<u>0.00</u>	<u>12,744.91</u>	<u>12,744.91</u>
Total:	\$468,293.36	\$13,937.85	\$482,231.21

During the year, five contributions totaling \$1,192.94 were received and invested.

Earnings from the fund allocated for 2017 programs were \$946.51. Additional funds were received from the endowment of a former member in the sum of \$1,179.86. The total earnings/receipts applied to the Church's 2017 programs were \$2,126.37. A new designation for Youth Activities has been added to the Endowment Fund – initial funding from the Womack Scholarship. The \$50,000 loan made in January, 2015, to the RPC treasury, outstanding at \$5,000, was forgiven by the Support Fund. The outstanding balance on the 2016 loan to the Trustees for organ restoration at [to be determined at year end, but less than \$4,000] was forgiven by the Support Fund. The 2017 general budget deficit (if any) will be funded by the Support Fund. Earnings on non-designated gifts invested in investment funds of the Presbyterian Church (U.S.A.) Foundation and other investment companies were reinvested.

Distribution of 2017 earnings/receipts was as follows:

General Budget	\$ 1,516.20
Property Maintenance	479.86
Good Samaritan	92.11
Education	18.72
<u>Music</u>	<u>19.48</u>
Total:	\$ 2,126.37

The RPC Special Funds Plan was established in 1980. Only the earnings on endowment contributions are eligible for allocation to our Church's programs.

Respectfully submitted,  
Mike Heine, Committee Chair

## **MEMORIAL COMMITTEE**

The Memorial Committee wishes to thank all of those who made donations to the Memorial Fund throughout 2017.

The use of the Memorial funds given in the memory of Bill Vogel will be determined in consultation with the Vogel family and designated accordingly by the Memorial Committee.

Memorial funds given in the memory of Jim English and John Clarke were designated to the General Memorial Fund.

Riverside Presbyterian Church

**Treasurer's Report by Minor Group**

December of Fiscal Year 2017

Responsibility: 10

Fund: 01 - General Fund

	December Actual	Year-to-date Actual	Year-to-date Budget	Percent of Budget
<b>Income</b>				
<b><u>02-General Fund Receipts</u></b>				
01-Pledged Offerings	19,585.29	209,056.26	196,000.00	106.66 %
02-Unpledged Offerings	2,970.00	12,665.47	35,000.00	36.19 %
03-Loose Offerings	1,342.00	5,673.26	4,000.00	141.83 %
04-Per Capita Contribution	48.38	4,582.25	4,200.00	109.10 %
05-Support Fund Contribution	17,000.00	17,000.00	0.00	0.00 %
06-Interest Income	6.48	141.75	100.00	141.75 %
07-Endowment Fund Income	222.46	1,680.84	600.00	280.14 %
08-Fundraising	0.00	14,892.00	12,000.00	124.10 %
09-Preschool Contribution	0.00	3,000.00	3,000.00	100.00 %
10-Other Income	874.21	5,469.20	2,800.00	195.33 %
11-Christian Educ Donation	0.00	0.00	0.00	0.00 %
	<b>42,048.82</b>	<b>274,161.03</b>	<b>257,700.00</b>	
<b>Total Income</b>	<b>42,048.82</b>	<b>274,161.03</b>	<b>257,700.00</b>	<b>106.39 %</b>
<b>Expense</b>				
<b><u>05-Pastor</u></b>				
91-Salary	2,916.67	34,288.58	30,337.00	113.03 %
92-Housing Allowance	2,581.25	31,402.09	35,393.00	88.72 %
93-SECA Reimbursement	5,028.00	5,028.00	5,028.00	100.00 %
94-Pension	699.73	8,396.76	8,401.00	99.95 %
95-Major Medical	1,428.62	17,143.44	17,437.00	98.32 %
96-Medical/Dental Deductible	-52.79	0.00	0.00	0.00 %
97-Professional Expenses	332.72	1,542.45	2,000.00	77.12 %
98-Continuing Education	19.55	1,000.00	1,000.00	100.00 %
	<b>12,953.75</b>	<b>98,801.32</b>	<b>99,596.00</b>	
<b><u>06-Personnel Costs</u></b>				
01-Minister of Music	2,802.76	33,323.12	34,046.00	97.88 %
02-Youth Ministry	0.00	0.00	0.00	0.00 %
03-Children's Education	1,218.00	15,016.00	15,237.00	98.55 %
04-Child Care	0.00	2,646.34	3,115.00	84.95 %
05-Newsletter Editor	0.00	508.00	508.00	100.00 %
06-Office Personnel	1,141.13	17,448.30	16,496.00	105.77 %
07-Custodian	1,164.54	13,975.40	13,975.00	100.00 %
08-Employer Tax	394.89	4,913.30	5,186.00	94.74 %
09-Worker's Compensation	0.00	1,342.84	2,061.00	65.15 %
	<b>6,721.32</b>	<b>89,173.30</b>	<b>90,624.00</b>	
<b><u>07-Worship and Music</u></b>				
11-Worship and Music	0.00	527.77	1,000.00	52.78 %
12-Supplies, Music & Tuning	875.00	3,846.61	3,000.00	128.22 %
13-Guest Preachers	150.00	800.00	525.00	152.38 %
	<b>1,025.00</b>	<b>5,174.38</b>	<b>4,525.00</b>	
<b><u>11-Church Committees</u></b>				

Riverside Presbyterian Church

**Treasurer's Report by Minor Group**

December of Fiscal Year 2017

Responsibility: 10

Fund: 01 - General Fund

	December Actual	Year-to-date Actual	Year-to-date Budget	Percent of Budget
21-Covenant of Churches	0.00	0.00	200.00	0.00 %
22-Christian Education	0.00	1,001.61	1,700.00	58.92 %
23-Fellowship Committee	0.00	0.00	200.00	0.00 %
24-Outreach Committee	18.99	371.19	1,000.00	37.12 %
25-Stewardship Committee	0.00	192.98	500.00	38.60 %
	<b>18.99</b>	<b>1,565.78</b>	<b>3,600.00</b>	
<b><u>12-Building and Maintenance</u></b>				
31-Utilities	453.71	19,081.40	15,000.00	127.21 %
33-Property Maintenance	1,509.50	14,355.36	15,600.00	92.02 %
35-Commercial Multi-Peril	0.00	8,187.25	8,982.00	91.15 %
36-Umbrella Liability	0.00	1,532.42	1,800.00	85.13 %
37-Auto Rider	0.00	100.00	100.00	100.00 %
	<b>1,963.21</b>	<b>43,256.43</b>	<b>41,482.00</b>	
<b><u>13-Administrative Costs</u></b>				
41-Office Supply & Printing	415.18	3,352.99	5,000.00	67.06 %
42-Office Equip-Maint & Leas	539.19	5,393.09	4,392.00	122.79 %
43-Postage	220.03	930.27	750.00	124.04 %
44-Telephone	185.57	1,097.81	2,000.00	54.89 %
45-Internet	90.52	1,082.08	2,000.00	54.10 %
46-FAB Charges	65.00	943.60	750.00	125.81 %
47-PAYCHEX Processing	111.85	1,597.98	1,300.00	122.92 %
48-Vanco Charges	142.54	1,507.52	1,200.00	125.63 %
49-Staff Expenses	125.35	265.05	300.00	88.35 %
50-Misc Clearing	0.00	2,340.00	1,200.00	195.00 %
	<b>1,895.23</b>	<b>18,510.39</b>	<b>18,892.00</b>	
<b><u>15-Mission</u></b>				
51-Presbytery-Per Capita	1,037.56	12,450.74	12,451.00	100.00 %
52-Worldwide Mission	1,144.52	5,000.00	5,000.00	100.00 %
	<b>2,182.08</b>	<b>17,450.74</b>	<b>17,451.00</b>	
<b>Total Expense</b>	<b>26,759.58</b>	<b>273,932.34</b>	<b>276,170.00</b>	<b>99.19 %</b>
<b>Income Less Expense</b>	<b>15,289.24</b>	<b>228.69</b>	<b>-18,470.00</b>	

Riverside Presbyterian Church  
**12\_17 Preschool**  
 December of Fiscal Year 2017  
 Responsibility: 20  
 Fund: 01 - General Fund

	December Actual	Year-to-date Actual	Year-to-date Budget	Percent of Budget
<b>Income</b>				
01-Tuition	3,740.00	45,275.00	46,510.00	97.34%
02-Registration Fees/Deposit	0.00	8,535.00	1,955.00	436.57%
03-Fundraisers	0.00	5,842.45	3,500.00	166.93%
04-Field Trips	0.00	0.00	0.00	0.00%
05-Other	0.00	0.00	0.00	0.00%
06-Late Fees	20.00	130.00	0.00	0.00%
<b>Total Income</b>	<b>3,760.00</b>	<b>59,782.45</b>	<b>51,965.00</b>	<b>115.04%</b>
<b>Expense</b>				
20-Director	1,092.00	10,865.40	9,828.00	110.56%
21-Teacher	2,565.00	25,749.99	23,526.00	109.45%
22-Substitute Teacher	250.00	825.10	240.00	343.79%
24-Bursar	0.00	600.00	600.00	100.00%
26-FICA - Employer	226.73	2,300.88	1,953.30	117.79%
28-Medicare - Employer	53.03	538.11	484.20	111.13%
29-Worker's Compensation	0.00	514.50	1,200.00	42.88%
31-Professional Instruction	0.00	402.00	0.00	0.00%
32-Supplies - Director	121.07	266.22	500.00	53.24%
33-Supplies - General	57.00	1,055.55	750.00	140.74%
34-Supplies - Educational	0.00	0.00	400.00	0.00%
35-CPR Renewal	0.00	84.00	75.00	112.00%
40-Facility Costs	0.00	1,085.00	500.00	217.00%
41-Publicity and Printing	810.00	810.00	200.00	405.00%
43-Planning Time	0.00	0.00	0.00	0.00%
44-Parents' Night/Open House	0.00	0.00	150.00	0.00%
45-Field Trip	0.00	299.00	0.00	0.00%
46-End of Year Party	0.00	435.35	400.00	108.84%
47-Tee Shirts	0.00	258.70	250.00	103.48%
51-Continuing Education	123.00	483.00	500.00	96.60%
65-Preschool Contribution	0.00	3,000.00	3,000.00	100.00%
<b>Total Expense</b>	<b>5,297.83</b>	<b>49,572.80</b>	<b>44,556.50</b>	<b>111.26%</b>
<b>Income Less Expense</b>	<b>-1,537.83</b>	<b>10,209.65</b>	<b>7,408.50</b>	

Riverside Presbyterian Church  
**Dedicated Accounts by Minor Group**  
**December, Fiscal Year 2017**  
Fund 01 - General Fund

Major Group Minor Group	Beginning	Current Month		Year-To-Date		Current
	Balance	Receipts	Expenses	Receipts	Expenses	Balance
<b>Major 01 - Deacons</b>						
Minor 01 - Main Fund	502.06	0.00	33.63	1,686.14	2,064.97	123.23
Minor 05 - Deacon Fundraiser	1,077.44	7.00	611.65	2,485.00	1,915.01	1,647.43
Totals	\$1,579.50	\$7.00	\$645.28	\$4,171.14	\$3,979.98	\$1,770.66
<b>Major 02 - Trustees</b>						
Minor 31 - Capital Projects	3,950.53	50.00	0.00	1,545.00	120.00	5,375.53
Minor 32 - Long Term Projects	0.00	0.00	0.00	0.00	0.00	0.00
Minor 33 - Property Maintenance	274.14	466.01	0.00	882.39	156.50	1,000.03
Minor 35 - Columbarium	3,858.65	0.00	0.00	2,000.00	187.00	5,671.65
Minor 36 - Organ Restoration	6,048.59	1,150.00	2,220.59	2,272.00	8,320.59	0.00
Minor 37 - Stained Glass Windows	500.00	35,000.00	0.00	35,150.00	381.83	35,268.17
Minor 41 - Commercial Multi-Peril	2,709.50	0.00	0.00	0.00	2,709.50	0.00
Minor 42 - Umbrella Liability	125.00	0.00	0.00	538.50	663.50	0.00
Minor 43 - Worker's Compensation	440.96	0.00	0.00	0.00	440.96	0.00
Totals	\$17,907.37	\$36,666.01	\$2,220.59	\$42,387.89	\$12,979.88	\$47,315.38
<b>Major 03 - Christian Education</b>						
Minor 05 - Monday Night Live	779.48	0.00	0.00	0.00	0.00	779.48
Minor 21 - Girls Group	-9,997.48	1,076.50	0.00	15,536.13	5,538.65	0.00
Minor 22 - Vacation Bible School	346.13	0.00	0.00	40.00	306.10	80.03
Minor 24 - Youth Activity Fundraiser	1,396.67	800.00	0.00	11,194.54	9,859.69	2,731.52
Minor 26 - Sunday School Mission	158.07	3.00	0.00	106.00	244.80	19.27
Minor 76 - Womack Scholarship	33.56	0.00	0.00	15,800.12	15,833.68	0.00
Totals	-\$7,283.57	\$1,879.50	\$0.00	\$42,676.79	\$31,782.92	\$3,610.30
<b>Major 04 - Worship and Music</b>						
Minor 41 - Wedding Ministry	235.15	0.00	0.00	625.00	125.00	735.15
Minor 42 - Funeral	0.00	0.00	350.00	950.00	950.00	0.00
Minor 43 - Electronics	454.15	122.39	67.95	201.39	655.54	0.00
Minor 44 - Worship Resources	1,484.73	240.00	467.80	3,065.00	3,298.67	1,251.06
Minor 45 - Music Fund	660.57	2,303.80	3,273.29	5,480.10	5,973.29	167.38
Totals	\$2,834.60	\$2,666.19	\$4,159.04	\$10,321.49	\$11,002.50	\$2,153.59
<b>Major 05 - Mission</b>						
Minor 01 - CARERS	213.25	0.00	0.00	0.00	0.00	213.25
Minor 02 - The Boulevard	241.12	192.02	369.41	3,702.02	3,960.16	-17.02
Minor 03 - Feed Our Community Day	1,037.00	0.00	0.00	0.00	0.00	1,037.00
Minor 51 - OGHS	0.00	0.00	0.00	899.56	749.56	150.00
Minor 52 - Christmas Joy	0.00	348.00	0.00	448.00	0.00	448.00
Minor 53 - Peace & Global Witness	75.00	0.00	0.00	448.75	18.75	505.00
Minor 54 - Pentecost	0.00	0.00	0.00	590.80	168.80	422.00
Minor 56 - Cent\$Ability	715.01	0.00	0.00	0.00	715.01	0.00
Minor 57 - Hunger Fund	0.00	122.32	0.00	699.06	518.00	181.06
Minor 58 - Tools of Hope and Blanket	0.00	0.00	0.00	708.00	700.00	8.00
Minor 59 - Refugee One	0.00	0.00	0.00	685.55	194.90	490.65
Minor 60 - Little Food Pantry	0.00	311.43	50.04	311.43	50.04	261.39
Minor 61 - Presby Disaster Assist	0.00	0.00	0.00	0.00	0.00	0.00
Totals	\$2,281.38	\$973.77	\$419.45	\$8,493.17	\$7,075.22	\$3,699.33
<b>Major 06 - Misc Financial</b>						
Minor 01 - Deficit	0.00	0.00	0.00	0.00	0.00	0.00
Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Major 07 - Church Life</b>						
Minor 01 - Minister's Emergency Fund	1,474.48	51.06	0.00	1,568.15	2,120.00	922.63
Minor 02 - Minister's Continuing Ed	7.33	19.55	0.00	19.55	0.00	26.88
Minor 71 - Retreats - Men	2,278.80	300.00	0.00	1,740.00	1,814.10	2,204.70
Minor 72 - Retreats - Women	1,002.80	0.00	0.00	0.00	0.00	1,002.80
Minor 73 - Continuing Ed/Gen Retreat	482.20	10.38	0.00	26.05	0.00	508.25
Minor 75 - Fellowship	842.00	36.75	192.70	2,061.75	2,356.53	547.22
Minor 78 - Building Security Deposit	296.00	0.00	0.00	0.00	0.00	296.00
Minor 79 - Miscellaneous Clearing	2,594.64	6,220.59	1,388.90	62,818.61	56,281.10	9,132.15
Totals	\$8,978.25	\$6,638.33	\$1,581.60	\$68,234.11	\$62,571.73	\$14,640.63
<b>Major 08 - Preschool</b>						

Riverside Presbyterian Church  
**Dedicated Accounts by Minor Group**  
**December, Fiscal Year 2017**  
Fund 01 - General Fund

Major Group Minor Group	Beginning	Current Month		Year-To-Date		Current
	Balance	Receipts	Expenses	Receipts	Expenses	Balance
Minor 30 - Tuition Assistance Prog	5,457.58	48.45	280.00	68.45	1,500.00	4,026.03
Minor 40 - PS Capital Improvements	0.00	0.00	0.00	0.00	0.00	0.00
Minor 51 - Can Recycling	48.15	28.10	0.00	144.10	0.00	192.25
Minor 52 - Fundraiser	0.00	1,250.00	127.75	2,450.00	2,131.74	318.26
Minor 60 - Reserves	13,178.16	0.00	0.00	0.00	0.00	13,178.16
Totals	\$18,683.89	\$1,326.55	\$407.75	\$2,662.55	\$3,631.74	\$17,714.70
<b>Major 09 - Endowment</b>						
Minor 01 - Memorials	11,902.57	490.00	0.00	17,364.18	7,489.18	21,777.57
Minor 91 - Endowment Loans	4,000.00	0.00	4,000.00	6,000.00	10,000.00	0.00
Minor 92 - Endowment Contributions	11,583.67	1,565.89	700.71	4,413.85	15,096.32	901.20
Totals	\$27,486.24	\$2,055.89	\$4,700.71	\$27,778.03	\$32,585.50	\$22,678.77
<b>Fund 01 - General Fund</b>	<b>\$72,467.66</b>	<b>\$52,213.24</b>	<b>\$14,134.42</b>	<b>\$206,725.17</b>	<b>\$165,609.47</b>	<b>\$113,583.36</b>

## 2018 PRESCHOOL BUDGET

<b>Income</b>
---------------

15-03- 01-Tuition	45,010.00
15-03- 02-Registration Fees/Deposit	1,955.00
15-03- 03-Fundraisers	3,000.00
15-03- 04-Field Trips	0.00
15-03- 05-Other	0.00
15-03- 06-Late Fees	0.00
	<hr/>
	<b>49,965.00</b>

<b>Expense</b>
----------------

16-08- 20-Director	11,140.00
16-08- 21-Teacher	26,670.00
16-08- 22-Substitute Teacher	300.00
16-08- 24-Bursar	600.00
16-08- 26-FICA - Employer	2,344.00
16-08- 28-Medicare - Employer	548.00
16-08- 29-Worker's Compensation	1,000.00
16-08- 31-Professional Instruction	1,200.00
16-08- 33-Supplies - General	1,000.00
16-08- 35-CPR Renewal	200.00
16-08- 40-Facility Costs	1,100.00
16-08- 41-Publicity and Printing	100.00
16-08- 44-Parents' Night/Open House	200.00
16-08- 45-Field Trip	0.00
16-08- 46-End of Year Party	500.00
16-08- 47-Tee Shirts	250.00
16-08- 51-Continuing Education	500.00
16-08- 55-Website	120.00
16-08- 65-Preschool Contribution	3,000.00
	<hr/>
	<b>50,772.00</b>
	<hr/>
	<b>-807.00</b>
	<hr/>

## 2018 OPERATIONS BUDGET

### Income

#### 02-General Fund Receipts

015-02- 01-Pledged Offerings	215,000.00
015-02- 02-Unpledged Offerings	10,000.00
015-02- 03-Loose Offerings	4,000.00
015-02- 04-Per Capita Contribution	5,000.00
015-02 05-Support Fund Income	0.00
015-02- 06-Interest Income	100.00
015-02- 07-Endowment Income	1,000.00
015-02- 08-Fundraising	14,000.00
015-02- 09-Preschool Contribution	3,000.00
015-02- 10-Other Income	6,000.00
015-02 11-Christian Educator Donor Contribution	7,850.00

**265,950.00**

### Expense

#### 05-Pastor

016-05- 91-Salary	32,000.00
016-05- 92-Housing Allowance	35,067.00
016-05- 93-SECA Reimbursement	5,131.00
016-05- 94-Pension	8,664.00
016-05- 95-Major Medical	17,689.00
016-05- 96-Medical/Dental Deductible	0.00
016-05- 97-Professional Expenses	2,000.00
016-05- 98-Continuing Education	1,000.00

**101,551.00**

#### 06-Personnel Costs

016-06- 01-Minister of Music	34,777.92
016-06- 02-Christian Educator	15,000.00
016-06- 03-Children's Education	6,300.00
016-06- 04-Child Care	3,115.00
016-06- 05-Newsletter Editor	0.00
016-06- 06-Office Personnel	16,560.72
016-06- 07-Custodian	14,255.00
016-06- 08-Employer Tax	5,702.13
016-06- 09-Worker's Compensation	1,980.00

**97,690.77**

#### 07-Worship and Music

016-07- 11-Worship and Music	750.00
016-07- 12-Supplies, Music & Tuning	3,750.00
016-07- 13-Guest Preachers	0.00

**4,500.00**

## 2018 OPERATIONS BUDGET

### 11-Church Committees

016-11- 21-Covenant of Churches	200.00
016-11- 22-Christian Education	1,000.00
016-11- 23-Fellowship Committee	0.00
016-11- 24-Outreach Committee	1,000.00
016-11- 25-Stewardship Committee	300.00
	<hr/>
	<b>2,500.00</b>

### 12-Building and Maintenance

016-12- 31-Utilities	18,000.00
016-12- 33-Property Maintenance	12,000.00
016-12- 35-Commercial Multi-Peril	9,120.00
016-12- 36-Umbrella Liability	2,232.00
016-12- 37-Auto Rider	0.00
	<hr/>
	<b>41,352.00</b>

### 13-Administrative Costs

016-13- 41-Office Supply & Printing	3,000.00
016-13- 42-Office Equip-Maint & Leas	5,500.00
016-13- 43-Postage	1,000.00
016-13- 44-Telephone	1,000.00
016-13- 45-Internet	1,000.00
016-13- 46-FAB Charges	780.00
016-13- 47-Payroll Processing	500.00
016-13- 48-Vanco Charges	1,600.00
016-13- 49-Staff Expenses	300.00
016-13- 50-Misc Clearing	1,000.00
	<hr/>
	<b>15,680.00</b>

### 15-Mission

016-15- 51-Presbytery-Per Capita	11,528.23
016-15- 52-Worldwide Mission	5,000.00
	<hr/>
	<b>16,528.23</b>

**279,802.00**

**-13,852.00**