

RIVERSIDE PRESBYTERIAN CHURCH FUNDRAISER REQUEST FORM

Prior to submitting this form, it is the responsibility of the applicant to check the RPC master calendar for the availability of the event date. To do this either contact the RPC office staff at 447-1520 or check the online church calendar at www.rpcusa.org.

Date of Event: _____

Time of Event: _____

Organization/Committee Hosting Event or Sale: _____

Name & Phone # of Person Submitting request: _____

Brief Description of Event or Sale (wreaths, nuts, etc.) _____

Facility Usage - What room (s) will be used for the event: _____

Equipment Usage - What equipment (chairs, tables, etc.) will be used for the event: _____

Please submit this form to the church office

(Form can be dropped through slot in office door.)

To Be Filled Out by Stewardship Committee

_____ Approved by Stewardship Committee

_____ Not Approved by Stewardship Committee

Revised 3/5/08